



Building Department

Bryan Ellis- Building Official

Becky Sims- Permitting Technician

Hours 7:00-4:00pm- Monday-Friday

To streamline processes and improve efficiencies, as well as, customer service the following have been implemented.

Effective October 1, 2016

New Process:

- **Inspections must be called in to City Hall @ 512-556-6831**
- **Inspections called in prior to 11:00am will be completed the same day; inspections called in after 11:00am will be completed the next business day.**

The following are current processes; however they will be enforced:

- **Permits must be obtained prior to work being done; this includes signs, roofs, storage sheds, carports, fences etc.**
- **Per State Plumbing Law & Board Rules- Sub Chapter K Section 1301.551- Plumbers must pull permits prior to start of any job.**
 - **Obtain Permit**
 - **Request Inspection (please allow 24 hrs for scheduling)**
- **Electrical Service Upgrades:**
 - **Obtain Permit**
 - **Service Order for Disconnect (please allow 24-48hrs process time)**
 - **Schedule Inspection**
 - **Request for Reconnect**